



**Reward Scheme for the
Cleanest Primary and Middle schools in Himachal
Pradesh at Block and District Level under the
Total Sanitation Campaign**



INTRODUCTION

The Government of Himachal Pradesh has launched a comprehensive strategy to tackle the sanitation challenge based on motivating rural communities to end the traditional practice of open defecation and adopt safe sanitation through implementation of the Total Sanitation Campaign (TSC). There has been a remarkable increase in rural sanitation coverage from less than 30 per cent in 2001 to close to 85 per cent in 2009. Under the Nirmal Gram Puraskar (NGP), prizes won by Gram Panchayats from HP has increased from 'nil' in 2005 to 267 Nirmal Gram Panchayats in 2008 i.e. 22 in 2006-07 and 245 in 2007-08. To further encourage Gram Panchayats who have done excellent work in sanitation, an annual state competition called *Maharishi Valmiki Sampurna Swachata Puraskar (MVSSP)* is in implementation in the state since 2007. This competition selects the cleanest Gram Panchayat at all the administrative tiers the block, district, division and state levels in a competitive manner and recognizes and rewards the efforts of the village communities (winners at Divisional and State level) at the hands of the Hon'ble Chief Minister of Himachal Pradesh during Independence Day celebrations each year.

School and Anganwadi Sanitation and Hygiene Education (SSHE) is one of the key components of the Total Sanitation Campaign and offers opportunities to create functional sanitation facilities in schools and adoption of safe sanitation practices by the students. The School students, could become change agents and can be one of the medium to reach to the communities. Improvement in the school sanitation facilities is also important as these provide enabling facility for adopting safe sanitation practices by the children, while in schools.

In order to ensure sustainable sanitation and hygiene outcomes in schools across the state, it is proposed to launch a competition based reward scheme at block and district levels for the cleanest Schools. Introduction of a reward scheme for schools would help recognize those Schools whose efforts and outcomes have helped achieve the goal of *Nirmal Himachal*, as well as create the future citizens of the Nirmal State.

OBJECTIVE

This reward scheme has been launched to recognize those schools which have demonstrated outstanding achievement in school sanitation and hygiene.

ELIGIBILITY CRITERIA

Any primary and middle school which satisfy the following pre conditions are eligible to participate and compete in the School Reward Program:

- ✓ Co-educational schools having 40 or less than 40 students should have at least 1 toilet unit (Two Toilet seats meant for girls and boys students).
- ✓ Co-educational schools having more than 40 but less than 80 students should have at least one unit (2 toilet seats) and 1 urinal each for boys and girls.
- ✓ School having 80 to 120 students should have at least one urinal for 20 to 40 students in functional status besides having one toilet unit wherein separate toilets and urinals are available for girls and boys.
- ✓ Hand washing facility exists near the toilet in adequate numbers.
- ✓ Water storage facility exists hand washing and use in toilets.
- ✓ The school has provision for safe drinking water for children.

- ✓ There is a system of solid and liquid waste management in the school.

ASSESSMENT PROCEDURE

- Assessment Committees will be set up at two levels – block and district.
- First, the assessment will be undertaken at block level and two Cleanest Schools will be selected (with rank 1st and 2nd).
- The block level winners will go on to participate in the district level competition.
- The Block-level assessment will be undertaken by adjoining block Assessment Team and avoiding reciprocal assessment arrangement. Assessment schedule should be furnished by DRDA after getting information from Block Development Officer.
- The District level assessment should be done by District level Assessment Team of the concerned District.
- To apply for the School Reward Scheme, a school should send its application to their Block Development Officer by 31st of December, 2009.
- The concerned Block Development Officer will scrutinize and send final list to the concerned DRDA.
- The District Rural Development Agency will refer the matter to the Block Committee that is supposed to undertake the assessment.
- The assessment teams will visit all the schools that have applied for the School Reward Scheme in the block.
- The team will undertake its assessment as per the prescribed norms and marking criteria and select the Cleanest School in that block/district based on scores achieved.
- There will be separate committees for assessment of Primary and Middle Schools respectively

Detailed composition of the assessment committees at different levels is given below.

Composition of Block Level Assessment Team

This committee will be selected and notified by the Deputy Commissioner / DRDA.

- Three School teachers
- Pradhan of NGP or MVSSP winning Panchayat
- One member from the reputed local NGO / Block Coordinator/ Official from the Block

Composition of District Level Assessment Team

This committee will be selected and notified by the Deputy Commissioner/ DRDA.

- Three School Head Masters
- Pradhan of NGP or MVSSP winning Panchayat
- One member from the reputed local NGO / District Coordinator/ Official from the DRDA

For decision making, a quorum of at least 03 members is compulsory. The decision of the committee will be based on the average of marks given by the all the members of the committee. The concerned Deputy Director (Education) / DRDA will ensure that the respective level committees are fully sensitized about their task and will also carry out its orientation.

USE of PRIZE AMOUNT

The winners should use the prize money for sanitation facilities in the school premises.

The expenditures on orientations, TA / DA for assessment can be met out of funds available under TSC from Advertisement i.e. IEC Head.

INCENTIVE PATTERN

Award	Level	Prize	Incentive Pattern
Cleanest Primary School	District	1 st Prize	✓ Certificate of appreciation & memento ✓ Cash Award of Rs. 50000
	Block	1 st Prize	✓ Certificate of appreciation & memento ✓ Cash Award of Rs. 20000
		2 nd Prize	✓ Certificate of appreciation & memento ✓ Cash Award of Rs. 10000
Cleanest Middle School	District	1 st Prize	✓ Certificate of appreciation & memento ✓ Cash Award of Rs. 50000
	Block	1 st Prize	✓ Certificate of appreciation & memento ✓ Cash Award of Rs. 20000
		2 nd Prize	✓ Certificate of appreciation & memento ✓ Cash Award of Rs. 10000

- **Awards to be distributed at District level function on 15 April (Himachal Day)**
- *Winner at District Level can not participate in the competition for next 3 Years*
- *Block level winners will participate at the block level, but can win prizes only at the district level (i.e. if they win at the block level, they will not receive a prize, but will go on to compete at the district level)*

TIMELINE

The competition can take place from **31st December, 2009 for summer and winter closing schools till the 15th April, Himachal Day** as per the time lines given below:
(For Summer Closing Schools)

31 st December	Submission of Applications at Block Level
1 st Jan.- 31 st Jan.	Block level assessment by teams
5 th February	Block level winner announced
10 th Feb.– 30 th Mar	District Level Assessment by teams
10 th April	District level winner announced
15 th April (Himachal Day)	Prize giving during the Himachal Day Function

(For Winter Closing Schools)

10 th February	Submission of Applications at Block Level
15 th Feb. – 15 th Mar.	Block level assessment by teams
20 th March	Block level winner announced
25 th Mar. – 5 th Apr.	District Level Assessment by teams
10 th April	District level winner announced
15 th April (Himachal Day)	Prize giving during the Himachal Day Function

INDICATORS FOR ASSESSMENT

A) The basis for selecting the cleanest school -

Sr. No	Indicator	Max. Score	Score Recorded
A Availability, use and upkeep of toilet facility			
(i)	Availability of adequate toilet facilities (seats) in functional status	20	
(ii)	Availability of adequate urinal facilities in functional status	20	
(ii)	The toilet constructed are of environmentally safe technology	10	
(iii)	Regular use of school toilets by all the children and knowledge regarding sanitation	5	
(iv)	Regular maintenance of toilets in Schools	5	
Sub-Total		60	
B Availability of water			
(i)	Availability of water for sanitary use	10	
(ii)	Provision of Hand washing facility near to toilets	10	
(iii)	Availability of safe drinking water for the children	10	
Sub-Total		30	
C Solid & Liquid Waste Management in Schools			
(i)	Effective disposal of solid waste	5	
(ii)	Effective liquid waste management	5	
Sub-Total		10	
Total		100	

Detail Scoring System during Assessment –

Children friendly nature of the toilets should also be considered; e.g. size of pans, height of doors, locks, hand washing stations, etc.

Sr. No	Indicator	Max. Score	Score Recorded
A	Availability, use and upkeep of toilet facility		
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	(i) Co-educational schools having 40 or less than 40 students should have at least 1 toilet unit (Two Toilet seats meant for girls and boys students).	40	
	OR		
	(i) Co-educational schools having more than 40 but less than 80 students should have at least one unit (2 toilet seats) and 1 urinal each for boys and girls.	40	
	OR		
	(i) (a) Availability of adequate toilet facilities (seats) in functional status		
	- If one toilet seat is provided for up to 120 students, separately for boys and girls each, then 20 points		
	- If one toilet seat is provided for 121 to 150 students, Separately for boys and girls each, then 15 points		
	- If one toilet seat is provided for > than 151 students, separately for boys and girls each, then 10 points	20	
	- If no separate facility for boys and girls is available and only one unit exists for both then irrespective of number of students then 0 points		
	(b) Availability of adequate urinal facilities in functional status		
	- If one urinal unit (one footrest and one compartment in cases of boys and one separate ladies urinal pan in case of girls) is provided for upto 40 students, separately for boys and girls each, then 20 points		
	- If one urinal unit (one footrest and one compartment in cases of boys and one separate ladies urinal pan in case of girls) is provided for 41 to 80 students, separately for boys and girls each, then 15 points	20	
	- If one urinal unit (one footrest and one compartment in cases of boys and one separate ladies urinal pan in case of girls) is provided for upto > 81 students, separately for boys and girls each, then 10 points		
	- If no separate facility is available and if is reported that toilets are being used then irrespective of number of students, then 5 points		
	(ii) The toilet and urinals constructed are of environmentally safe technology		
	- If two pit toilet / septic tank technology is used then 5 points and if urinals are provided with soak pits then additional 5 points – total 10 points	10	

	- If the toilet and urinal units are drained into open then 0 points	
(iii)	Regular use of school toilets by all the children and knowledge regarding sanitation	5
	- Through interview of the students it should be assessed	
(iv)	Regular maintenance of toilets in Schools	
	- Through interview of the students and school staff it should be assessed	5
	- It should also be assessed that what mechanism exists for the regular maintenance	
Sub-Total		60
B Availability of water		
(i)	Availability of water for sanitary use	
	- If storage facility is available near the toilets along with water in it then 10 points	
	- If storage facility is not available but the water is carried from nearby place then 8 points should be given	10
	- If no water facility is available near the sanitation facilities then 0 points	
(ii)	Provision of Hand washing facility near to toilets	
	- If facility is available near the toilets with wash basin and or bucket and soap / ash with proper provision of suitable height for hand washing by students availability of flowing water then 10 points	10
	- If any other facility other than wash basin is available (like bucket etc) then 5 points	
	- If no hand washing facility is available then 0 points	
(iii)	Availability of safe drinking water for the children	
	- If drinking water is made available then 10 points	10
	- If drinking water is not available then 0 points	
Sub-Total		30
C Solid & Liquid Waste Management in Schools		
(i)	Effective disposal of solid waste	
	- If dust bins are available within the school premises and are disposed off safely through compost pits etc then 5 points	5
	- If no disposal mechanism is available then can be 3 points	
	- If not available then 0 points	
(ii)	Effective liquid waste management	
	- If soak pits/any other alternate are available within the school premises wherever there is flow of water takes place like wash basin, drinking water facility, washing & cleaning places in the school, hand pump platforms etc or if waste water is flown to the flower plants etc then 5 points	5
	- If above arrangement does not exist then 0 points	
Sub-Total		10
Total		100

Application form - Cleanest School

1. Name of the School -
2. Type of School - Primary / Middle
3. Gram Panchayat -
4. Block - District -
5. Number of Students & Availability of Toilet Facilities (Toilet Seats) and Urinals

S. N.	Category	Nos	Toilet Seats	Urinals
1	Girls			
2	Boys			
3	Total			

6. Availability of Water for Sanitary Use - **Yes / No**

If Yes, then what is the storage mechanism

Overhead of Ground level Tank / Tap / Hand Pump / Drum / Others

7. Availability of Hand Washing Facility

- a. Wash Basin with soap / ash - **Yes / No**
- b. Bucket with soap / ash - **Yes / No**
- c. Direct Tap with soap / ash - **Yes / No**

8. Availability of Safe Drinking Water - **Yes / No**

9. Solid waste management mechanism in the School Premises

- a. Provision of Dust Bins - **Yes / No**
- b. Provision of Dug Pits - **Yes / No**
- c. Others (Pls specify)

10. Liquid waste management mechanism in the School Premises

- a. Provision of Soak Pits - **Yes / No**
- b. Drains into open - **Yes / No**
- c. Others (Pls specify)

11. Hygienic & Aesthetic Maintenance of School Premises

- a. Slogan Writing – Sanitation Messages - **Yes / No**
- b. Flower Plantation in School Premises - **Yes / No**

12. Existence of School Sanitation Committee / Eco-clubs - **Yes / No**

Signature with Seal
School Head Master / Mistress